



River Park Glen
Convenience, Comfort & Community

Condominium Corporation No. 112 2235

103, 117 - 21 MacDonald Dr.
Fort McMurray, AB T9H 4H1
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Dear Unit Owners:

October 24, 2025

Please be advised that the **Annual General Meeting** of the unit owners of Condominium Corporation No. 112 2235 will be held on:

Saturday, November 8, 2025

10:00 AM

(Kindly arrive 30 minutes early for registration)

River Park Glen Leisure Centre

An instrument of Proxy has been attached for your use if you are unable to attend the Annual General Meeting. A Member of the Board of Directors or a designated representative appointed by you will use the Proxy to vote on your behalf at the meeting, in accordance with your instructions. As per the new Condominium Property Act, no employee or owner of the management company can act as a proxy for a general meeting. Also, per the Condominium Act, all arrears must be cleared up a minimum of one day in advance of the Annual General Meeting in order to exercise your right to vote.

We sent out a "Save the Date" package a few weeks ago to advise you of this meeting. Attached you will find:

- Form of Proxy
- Agenda to the Annual General Meeting
- Draft Minutes to the December 14, 2024, Annual General Meeting
- Audited Financial Statements as at December 31, 2024, including Capital Replacement Reserve Fund Reports
- Financial Report to September 30, 2025 (latest current quarter), including Capital Replacement Reserve and Loan Fund Reports
- Management Discussion and Analysis document, which includes the 2025 Board Declarations

This notice and the attached proxy will complete your Annual General Meeting package. If you would like to complete your proxy online, kindly contact us at info@on-site-solutions.ca and we will send you a DocuSign form for your completion. We must have an email address on file for you in order to choose this option.

We look forward to seeing you at the Annual General Meeting. If you have any questions, please contact On-Site Solutions' Office, (403) 346-9077, extension 3 or e-mail theboard@rpgcondo.ca.

Your Board of Directors

Condominium Corporation No. 112 2235

www.rpgcondo.ca